



USE OF COMMUNICATION DEVICES

POLICY

Rationale:

- Communication devices are important modern day tools, which are now a part of our everyday lives. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed in school settings.
- A communication device is defined as any device that can be used to send/receive calls or take photos and voice recordings.

Aims:

- To ensure communication device usage in school settings is minimalised by students to prevent problems they can potentially cause.

Implementation:

- Students are not to bring any communication device to school unless they are required as a tool to communicate to parents when travelling to and from school.
- If a student has brought a communication device to school, they must hand it in to the school office when they arrive and collect it in the afternoon on the way home from school. They are not to be left in bags or used at any time during the school day.
- The school does not accept responsibility for lost or damaged student mobile phones that are left in bags.
- Students misusing personal mobile phones at school or causing a nuisance will be brought to the attention of the principal.
- Phones are not to be used, including to and from school to take photos or video footage on any occasion.
- The principal may revoke a student's privilege of bringing mobile phones to school if they have not followed the procedures outlined in this policy.
- Where parents need to relay a message to their child, they can call the school office on 02 4328 4433.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle.